

DIGITAL LEARNING RESOURCE AGREEMENT

This digital learning agreement is a formal statement that necessary support has been agreed between the Faculty and Access, Digital and Distributed Learning (ADDL).

FACULTY:

PROGRAMME NAME:

PLANNED FIRST INTAKE (MM/YYYY):

NOMINATED ADDL STAFF MEMBER:

(ADDL will be available to assist with queries from APAG and evaluation panel if necessary)

Consideration has been given to the following:

Learning Design:

- Blackboard Learn course areas - standard templates available.
- Module Access Request System and content migration.
- Mandatory Programme Support Area – standard template available.
- VLE (Blackboard) tools and facilities available including content delivery, communication, collaboration, support and assessment and feedback / originality checking tools.
- Various approaches and tools for digital learning.
- Effective and good practice in terms of course development and delivery.

Resourcing

- Course team time allocated to development and delivery of online learning materials.
- Identification of Instructional Design Consultant within ADDL for support and guidance.

Professional Development Requirements

- Training plan developed to ensure staff providing the programmes have the appropriate expertise and have opportunities to receive appropriate training.
- This should encompass both technical expertise in delivery systems (including Ulster e-Tutor status of course team) as well as the usual

evidence of pedagogical expertise.

REQUIRED SIGNATURES:

Head of School: _____ Date: _____

Dean: _____ Date: _____

Director of ADDL _____ Date: _____

Date:

Completed forms should accompany a CA1 or CA3 and be submitted for approval to the APAG as part of the normal round of programme evaluations and revisions.